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SONAMUKHI COLLEGE

23°17'41.2"N 87°24'32.9"E
P.O. & P.S. - Sonamukhi, Dist.-Bankura,
West Bengal, India -722 207

NAAC:B+ 2022
AISHE : C-44762

Ref. No. 202403041615/SC/22/Quotation(Self Appraisal Diary) Date- 04/03/2024

Quotation

Tender is being invited for the purchase of the following item. Reputed suppliers/Printers/Presses are requested to submit their sealed Quotation for the same within 20/03/2024 at 12.00 noon. Sealed Tender/Tenders will be opened on 20/03/2024 at 2.00 pm at the office of Principal's chamber.

Sl.No.	Item	Total Pages	Quantity	Remarks
1.	Self-Appraisal Diary	Minimum 36 pages (Glossy papers – 02 & Plain papers – 16)	300 Pcs. (According to sample)	Sample copy may be seen in the college office

N.B. : Works quantity may be increased or decreased depending on the decision of Authority/Committee.

Notice Circulated to :

1. College Notice Board & College Website.
2. Email to office of the Hon'ble S.D.O .,Bishnupur
- 3.Email to office of the Hon'ble B.D.O.,Sonamukhi Block.
- 5.Sonamukhi Municipality Email.
- 6.Sonamukhi Sub-Post Office Email.

Sd/-
Principal
Sonamukhi College.

General Terms & Conditions :

1. Materials should be delivered at the College premises in presence of College authority.
2. Brand/Company should be mentioned clearly in the quotation(s).
3. All types of taxes, freight charges and installation charges should be clearly mentioned including validity of rates.
4. The sealed quotation must be reached with sample to the College by Speed Post/Courier/Regd. Post or Hand delivery within stipulated date & time.
5. The College authority has every right to accept or reject whole quotation or partial quotation without showing any reason. Other than College personnel concerned, any other shall never be allowed to be present at the time of opening of quotations.
6. All payment will be made by A/C Payee Cheque payable at Sonamukhi Branch after receipt and demo(if any) of item(s) satisfactorily by the competent authority of the College.
7. The College authority has full right to purchase any/all item(s) from the Company/distributor/dealer even after the invitation of quotation and comparison of rates.
8. Bank A/C No. and/or the A/C Name (means – in favour).
9. Bill, Challan, Work order copy & relevant paper(s) must be submitted after delivery for the process of early payment.



Principal
Sonamukhi College

Principal
Sonamukhi College
Sonamukhi, Bankura

4.3.24