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# NAAC

For Quality and Excellence  
in Higher Education



**PEER Team Report on  
Institutional Accreditation (Cycle-1)**

**Sonamukhi College  
Sonamukhi-722207  
Bankura Dist.  
West Bengal**

**13-15, September 2016**



**National Assessment and Accreditation Council  
Bangalore**

**Section I : GENERAL INFORMATION:**

1.1 Name & Address of the Institution : Sonamukhi College, Sonamukhi - 722 207, State of West Bengal

1.2 Year of Establishment : 1966

**1.3 Current Academic Activities at the Institution (Numbers):**

Faculties / Schools

\* Departments / Centres : 17

\* Programs / Courses offered : B A (General), B A (Hons), B Sc (General), B Sc (Hons), B Com (General) and B Com (Hons)

\* Permanent Faculty Members : 23

\* Permanent Support Staff : 14

\* Students : 2376

1.4 Three major features in the institutional context (As perceived by the Peer Team) :

- Co-education Grant-in-aid College affiliated to University of Burdwan.
- Located in reserved constituency, offers courses under day shift and morning shift
- Recognized u/s 2(f) and 12(B) of the UGC Act

1.5 Dates of visit of the Peer Team: 13-15 September 2016

1.6 Composition of the Peer Team which Undertook the on-site visit :

Chairperson

Prof Talukdar G N  
Former Vice-Chancellor  
Gauhati University  
Assam

Member Coordinator

Dr. T. Siddaiah  
Formerly Registrar and Professor of Management  
Sri Venkateswara University  
Tirupati, - 517502.  
State of Andhra Pradesh

Member

Dr Kuldeep Singh  
Principal  
SGGS College  
Chandigarh

NAAC Officer

Dr. M S Shyamasundar  
Advisor NAAC  
Nagarbhavi, Bangalore-560072

Kuldeep Singh  
15/9/2016

<b>Section II: CRITERION WISE ANALYSIS</b>	
<b>2.1 Curricular Aspects :</b>	
2.1.1 Curricular Planning and Implementation	<ul style="list-style-type: none"> <li>• Vision, mission and objectives are communicated through college website, college prospectus, etc.</li> <li>• Curriculum implementation through committees as per calendar.</li> <li>• Some faculty members participated in seminars and workshops organized by affiliating university for curriculum development.</li> <li>• College may interact with industry and research bodies for effective operationalization of curriculum</li> </ul>
2.1.2 Academic Flexibility :	<ul style="list-style-type: none"> <li>• College follows annual system.</li> <li>• UG courses in diverse disciplines.</li> <li>• College offers a limited flexibility to choose combination of courses.</li> </ul>
2.1.3 Curriculum Enrichment:	<ul style="list-style-type: none"> <li>• Efforts need to be made to supplement university curriculum.</li> <li>• Course enrichment components such as seminars, field projects, study tours, etc. are in place.</li> <li>• Courses based on moral and ethical values, employable and life skills, etc may be encouraged.</li> </ul>
2.1.4 Feedback System	<ul style="list-style-type: none"> <li>• Informal feedback system on curriculum is in place.</li> <li>• Feedback analysis and follow-up action need to be initiated.</li> <li>• Four new courses have been recently introduced.</li> </ul>
<b>2.2 Teaching-Learning &amp; Evaluation :</b>	
2.2.1 Student Enrolment and Profile :	<ul style="list-style-type: none"> <li>• Open and transparent process of admission.</li> <li>• Reservation policy of the Government is followed..</li> <li>• Reserved category of students form a significant proportion of student strength.</li> </ul>
2.2.2 Catering to Student Diversity:	<ul style="list-style-type: none"> <li>• Some provision is made for differently-abled students.</li> <li>• Process to identify slow learners and advanced learners needs to be systematized.</li> <li>• Remedial courses need to be strengthened.</li> </ul>
2.2.3 Teaching-Learning Process :	<ul style="list-style-type: none"> <li>• Predominantly lecture method is followed.</li> <li>• LCD facility is used to a limited extent.</li> <li>• Efforts to nurture critical thinking, creativity and scientific temper among the students may be increased.</li> </ul>

2.2.4 Teacher Quality:	<ul style="list-style-type: none"> <li>• 14 permanent teachers hold Ph.D degree and 1 has M.Phil degree</li> <li>• Faculty recruitment as per UGC and State Govt norms</li> <li>• Teachers need to be deputed regularly to specialized courses for knowledge updation</li> </ul>
2.2.5 Evaluation Process and Reforms :	<ul style="list-style-type: none"> <li>• Evaluation process as per the guidelines or rules and regulations of affiliating University</li> <li>• Periodical tests are in place.</li> <li>• Students need to be given effective feedback on their performance in tests.</li> </ul>
2.2.6 Student Performance and Learning Outcomes:	<ul style="list-style-type: none"> <li>• Efforts need to be made to increase pass percentage of the students in university examinations.</li> <li>• Initiatives to enhance the social and economic relevance of the courses need to be enhanced</li> <li>• Formal documentation of learning outcomes yet to be undertaken.</li> </ul>
<b>2.3 Research, Consultancy &amp; Extension :</b>	
2.3.1 Promotion of Research :	<ul style="list-style-type: none"> <li>• Research committee is in place.</li> <li>• Some research projects have been completed during the last five years.</li> <li>• Faculty may be encouraged to get more number of major research projects.</li> </ul>
2.3.2 Resource Mobilization for Research :	<ul style="list-style-type: none"> <li>• College may have dedicated budget for research.</li> <li>• Seed money provision may be created.</li> <li>• Research projects are financially supported by UGC and State Government.</li> </ul>
2.3.3 Research Facilities :	<ul style="list-style-type: none"> <li>• Library, laboratory and computing facilities need to be enhanced.</li> <li>• Collaborative research is to be encouraged.</li> <li>• Institutional strategies need to be in place to support research in emerging areas.</li> <li>•</li> </ul>
2.3.4 Research Publications and Awards :	<ul style="list-style-type: none"> <li>• 9 books and 106 papers are published by the faculty last five years.</li> <li>• College may bring out at least one journal, especially in science subjects.</li> </ul>
2.3.5 Consultancy :	<ul style="list-style-type: none"> <li>• Faculty may be encouraged to take up paid consultancy.</li> <li>• No official policy regarding consultancy.</li> </ul>

2.3.6 Extension Activities and Institutional Social Responsibility :	<ul style="list-style-type: none"> <li>• Outreach programs are organized by the college through NSS, NCC and Students' Council</li> <li>• Yoga classes are organized.</li> <li>• Rapport with local community is established through awareness creation and sensitization programs.</li> <li>• Attempts may be made to forge relationships with other organizations for outreach and extension activities.</li> </ul>
2.3.7 Collaboration	<ul style="list-style-type: none"> <li>• College may take initiatives for purposeful collaborations.</li> </ul>
<b>2.4 Infrastructure and Learning Resources</b>	
2.4.1 Physical Facilities :	<ul style="list-style-type: none"> <li>• Class rooms, laboratories and furniture need upgradation and proper maintenance.</li> <li>• Canteen, playground and sports facilities.</li> <li>• Extension of boys' hostel is under construction, and UGC granted funds for girls' hostel as well.</li> <li>• Wi-fi facility available on the campus.</li> </ul>
2.4.2 Library as a Learning Resource :	<ul style="list-style-type: none"> <li>• Library has total built up area of 250 sq. mts. with about 30 seating capacity.</li> <li>• A good number of books and a few magazines available in the library.</li> <li>• Library transactions computerized and e-resources are accessed through INFLIBNET.</li> <li>• User feedback system may be developed.</li> </ul>
2.4.3 IT Infrastructure :	<ul style="list-style-type: none"> <li>• A limited number of computers available in the computer lab.</li> <li>• CCTV surveillance and power back-up.</li> <li>• About 34 computer systems available to students and employees.</li> <li>• A limited number of LCD projectors and OHPs.</li> </ul>
2.4.4 Maintenance of Campus Facilities :	<ul style="list-style-type: none"> <li>• Good ambiance.</li> <li>• Maintenance of campus and facilities need to be improved.</li> <li>• Maintenance budget may be increased.</li> </ul>
<b>2.5 Student Support and Progression :</b>	
2.5.1 Student Mentoring and Support :	<ul style="list-style-type: none"> <li>• Students are supported through Govt. Scholarships and other financial aid initiatives.</li> <li>• Student group insurance is in place.</li> <li>• Counselling &amp; Career Guidance Cell may be strengthened.</li> <li>• Entrepreneurship Development Cell may be created.</li> </ul>

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2.5.2 Student Progression :	<ul style="list-style-type: none"> <li>• A good number of students progresses to higher education.</li> <li>• Participation of students in inter-collegiate sports, games and cultural activities.</li> <li>• Efforts may be made to reduce drop-out rate</li> </ul>
2.5.3 Student Participation and Activities :	<ul style="list-style-type: none"> <li>• Alumni association may be registered and made active.</li> <li>• Student representatives on academic bodies.</li> <li>• Students' council is active.</li> <li>• Students encouraged to contribute to college magazine, wall magazines, etc.</li> <li>• Students actively participate in cultural programs.</li> </ul>
<b>2.6 Governance , Leadership and Management:</b>	
2.6.1 Institutional Vision and Leadership :	<ul style="list-style-type: none"> <li>• Well defined vision and mission.</li> <li>• Governing Body is the top management with the Principal as its secretary.</li> <li>• Principal is supported by various committees.</li> </ul>
2.6.2 Strategy Development and Deployment :	<ul style="list-style-type: none"> <li>• Organizational structure and decision making processes are transparent.</li> <li>• All academic decisions are taken with the support of the committees.</li> <li>• Teachers, students and non-teaching staff are involved in institutional processes.</li> </ul>
2.6.3 Faculty Empowerment Strategies:	<ul style="list-style-type: none"> <li>• Deputation of teachers to participate in seminars, workshops conferences, etc may need dedicated financial provision in the budget</li> <li>• Performance appraisal system needs to be strengthened.</li> <li>• Employee welfare facilities as per statutory norms. Additionally, interest free festival advance is extended.</li> </ul>
2.6.4 Financial Management and Resource Mobilization :	<ul style="list-style-type: none"> <li>• Institution mainly depends on grants from Government.</li> <li>• Accounts are subjected to statutory audit.</li> <li>• Additional resource mobilization through self-financing courses, donations from alumni and other organizations may be explored.</li> </ul>
2.6.5 Internal Quality Assurance System:	<ul style="list-style-type: none"> <li>• IQAC is constituted in an informal way.</li> <li>• Meetings of IQAC need to be documented properly.</li> <li>• Academic audit needs to be strengthened.</li> </ul>

<b>2.7 Innovations and Best Practices :</b>	
2.7.1 Environment Consciousness :	<ul style="list-style-type: none"> <li>• College discourages using plastic bags.</li> <li>• Gardens are developed and green audit by internal faculty is in place.</li> <li>• Hazardous waste management and e-waste management need to be further streamlined.</li> </ul>
2.7.2 Innovations :	<ul style="list-style-type: none"> <li>• Vermi composting and mushroom cultivation on experimental basis.</li> </ul>
2.7.3 Best Practices:	<ul style="list-style-type: none"> <li>• Rain water harvesting.</li> <li>• Village adoption.</li> <li>• Quick Redressal Forum for Women Employees and Girl Students.</li> </ul>

<b>Section III : OVERALL ANALYSIS</b>	
3.1 Institutional Strengths :	<ul style="list-style-type: none"> <li>• Good academic environment.</li> <li>• Well ventilated buildings.</li> <li>• Enthusiastic young faculty.</li> </ul>
3.2 Institutional Weaknesses :	<ul style="list-style-type: none"> <li>• Lack of adequate number of faculty.</li> <li>• Lack of adequate number of latest books and journals.</li> <li>• Inadequate number of latest versions of computers and other teaching aids.</li> </ul>
3.3 Institutional Opportunities :	<ul style="list-style-type: none"> <li>• Opportunity to offer several job oriented/skill development courses.</li> <li>• Opportunity to have institutional tie up with industries, NIT, etc in Durgapur.</li> <li>• Opportunity to harness untapped local talent.</li> </ul>
3.4 Institutional Challenges :	<ul style="list-style-type: none"> <li>• Competition from neighbouring city based colleges.</li> <li>• Development of first generation learners.</li> <li>• Creation of social awareness and motivation among parents and students.</li> <li>• Resource mobilization for further development of the college.</li> </ul>

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#### Section IV : Recommendations for Quality Enhancement of the Institution

- Immediate recruitment of permanent faculty, librarian and Director of Physical Education.
- Health care facilities need to be ensured.
- A dedicated computer lab with at least 100 computers may be developed, given the student strength of more than 2000.
- Sports facilities including gym need to be improved.
- Job oriented/value added/skill development courses need to be introduced.
- Effective measures may be initiated to reduce drop-out rate which is very high.
- Instruction hours of morning shift need to be increased on a par with the day shift.
- Number of class rooms need to be increased.
- A well equipped auditorium may be a requirement.
- Transport facility may be provided to the students from villages.
- Harnessing of solar power may be expedited.

I agree with the observation of the Peer Team as mentioned in this report.

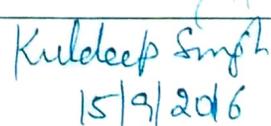
  
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Signature of the Head of the Institution

Seal of the Institution

**Teacher-in-Charge**  
**Sonamukhi College**  
**Sonamukhi, Bankura**



Sl		Name	Signature
1	Chairperson	Prof Talukdar GN Former Vice-Chancellor Gauhati University Assam	 15/9/16
2	Member Coordinator	Dr. T. Siddaiah Formerly Registrar and Professor of Management Sri Venkateswara University Tirupati, - 517502, Andhra Pradesh	 15/9/16
3	Member	Dr Kuldeep Singh Principal SGGS College Chandigarh	 15/9/2016
4	NAAC Officer	Dr. M S Shyamasundar Advisor, NAAC Nagarbhavi, Bangalore-560072	

Place:

Date :



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**National Assessment and Accreditation Council (NAAC)**

An Autonomous Institution of the University Grants Commission

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विश्वविद्यालय अनुदान आयोग का स्वायत्त मंडलान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

प्रो. धीरेन्द्र पाल सिंह  
निदेशक  
Prof. D. P. Singh  
Director

F 19 26/EC(SC. 18)/DO/2016/19 1  
5<sup>th</sup> November 2016

**The Principal**  
Sonamukhi College  
Sonamukhi  
Bankura - 722207  
West Bengal

**Dear Principal,**

**Greetings from NAAC!**

I am glad to inform you that the outcome of the Assessment and Accreditation (A&A) exercise of your institution has been processed and approved by the Standing Committee constituted by the Executive Committee to examine the peer team reports and declare the accreditation results. Your institution has been **Accredited** with a **CGPA** of **2.37** on a seven point scale at **B Grade** valid for a period of five years from 05/11/2016. The result is already uploaded on NAAC website. The original certificate of accreditation with the quality profile will be dispatched to the institution in due course. I am sure that the detailed peer team report handed over to you during the exit meeting along with the quality profile will enable the institution to initiate further quality enhancement measures.

As per the new guidelines of NAAC, it is mandatory for institutions to retain the Self-Study Report (SSR) uploaded on the institutional website for A&A by NAAC until the completion of validity period of A&A. The SSR should not be password protected and accessible to all the stakeholders. Institutions are also requested to take note of the mandatory requirement of submitting Annual Quality Assurance Report (AQAR) and uploading them on the institutional website on regular basis. Failing to submit the AQARs annually, institutions will not be eligible for the next cycle of accreditation. For details on the revised guidelines, please visit our website: [www.naac.gov.in](http://www.naac.gov.in) from time to time.

With best wishes,

Yours sincerely,

  
(D. P. Singh)

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Former Vice-Chancellor, BHU, Varanasi, Dr H S Gour University, Sagar & Devi Ahilya Vishwavidyalaya, Indore



## राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

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**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

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# Quality Profile

Name of the Institution : Sonamukhi College

Place : Sonamukhi, Bankura, West Bengal

Criteria	Weightage ( $W_i$ )	Criterion-wise Weighted Grade Point (Cr WGP)	Criterion-wise Grade Point Averages (Cr WGP <sub>i</sub> / $W_i$ )
I. Curricular Aspects	100	200	2.00
II. Teaching-Learning and Evaluation	350	910	2.60
III. Research, Consultancy and Extension	150	330	2.20
IV. Infrastructure and Learning Resources	100	230	2.30
V. Student Support and Progression	100	270	2.70
VI. Governance, Leadership & Management	100	200	2.00
VII. Innovations and Best Practices	100	230	2.30
<b>Total</b>	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (Cr WGP)_i = 2370$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (Cr WGP)_i}{\sum_{i=1}^7 W_i} = \frac{2370}{1000} = \boxed{2.37}$$

Grade =

Date : November 05, 2016



*D.P. Singh*  
Director

- This certification is valid for a period of Five years with effect from November 05, 2016
- An institutional CGPA on seven point scale in the range of 3.76 - 4.00 denotes A<sup>++</sup> grade, 3.51 - 3.75 denotes A<sup>+</sup> grade, 3.01 - 3.50 denotes A grade, 2.76 - 3.00 denotes B<sup>++</sup> grade, 2.51 - 2.75 denotes B<sup>+</sup> grade, 2.01 - 2.50 denotes B grade, 1.51 - 2.00 denotes C grade
- Scores rounded off to the nearest integer

EC(SC)/18/A&A/19.1



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# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Sonamukhi College  
Sonamukhi, Bankura,  
affiliated to University of Burdwan, West Bengal as  
Accredited  
with CGPA of 2.37 on seven point scale  
at B grade  
valid up to November 04, 2021*

*Date : November 05, 2016*



*D. Singh*  
Director

# NAAC

## Vision

To make quality the defining element of higher education in India through a combination of self and external quality evaluation, promotion and sustenance initiatives.

## Mission

- To arrange for periodic assessment and accreditation of institutions of higher education or units thereof, or specific academic programmes or projects;
- To stimulate the academic environment for promotion of quality of teaching-learning and research in higher education institutions;
- To encourage self-evaluation, accountability, autonomy and innovations in higher education;
- To undertake quality-related research studies, consultancy and training programmes, and
- To collaborate with other stakeholders of higher education for quality evaluation, promotion and sustenance.

## Value Framework

To promote the following core values among the HEIs of the country:

- Contributing to National Development
- Fostering Global Competencies among Students
- Inculcating a Value System in Students
- Promoting the Use of Technology
- Quest for Excellence



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