

### **7.1.10**

**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard**

# Campus code of conduct for Students, Teachers, Staff and Principal



www.sonamukhicollege.ac.in  
**SONAMUKHI COLLEGE**

P.O. & P.S. - Sonamukhi, Dist.-Bankura,  
West Bengal, India -722 207

NAAC: B+ 2022  
AISHE : C-44762

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## CAMPUS CODE OF CONDUCT FOR STUDENTS Sonamukhi College, Sonamukhi, Bankura

1. Any types of ragging is prohibited within the College campus and in such cases, students may drop a written complaint in the Complain Drop Box of the College. If found guilty the Institution suspends the concerned students.
2. Duty of every student is to attend their classes punctually and regularly as attendance of 75% working days is a compulsory measure and cheating or copying during examinations is forbidden.
3. During the college - hour's unnecessary gossip, loitering, smoking, drinking alcohol, using cell phones is strictly prohibited.
4. No capitation fee is allowed in the college.
5. Grievance redressal mechanism of the college is so rigid to control any types of nuisance, social discrimination within the college premises.
6. The College Governing Body, the Principal and the Grievance Redressal Cell, Vishakha Cell is strict to control the serious breaches of discipline, misconduct and sexual harassment.
7. Academic dishonesty is forbidden and the students are expected to uphold integrity to reach the educational goals.
8. Students are to follow the quotes from inspirational philosophers as affixed on college - walls.



*Bm*  
2/10/2025  
Principal  
Sonamukhi College  
Sonamukhi, Bankura



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23°17'41.2"N 87°24'32.9"E  
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Communication :: info@sonamukhicollege.ac.in  
Students' Gateway :: students@sonamukhicollege.ac.in  
Call# : 91-3244-275251  
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### CODE OF CONDUCT OF TEACHERS Sonamukhi College, Sonamukhi, Bankura

- 1) Participating in any private coaching class is prohibited.
- 2) In accordance with the noble profession of teaching, the teacher is expected to have a decent and dignified behaviour and conduct.
- 3) The teacher shall always think of educational betterment and refrain from discrimination and disintegration.
- 4) As a vigilant citizen the teacher shall render voluntary service for community development.
- 5) A teacher shall always impart adequate knowledge and guide the students to become an ideal human being.

### CODE OF CONDUCT OF NON-TEACHING STAFF Sonamukhi College, Sonamukhi, Bankura

- 1) Regular and punctual attendance for smooth running of college.
- 2) Availability during working hours.
- 3) Maintenance of calm, cool and congenial atmosphere within the campus.
- 4) To take prior permission before being absent from duties.
- 5) Always needed vigilance.



  
Principal  
Sonamukhi College  
Sonamukhi, Bankura



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## CODE OF CONDUCT OF PRINCIPAL Sonamukhi College, Sonamukhi, Bankura

- 1) As administrator to impart Good Governance.
- 2) Co-ordinating different sectors and committees for developmental planning.
- 3) To ensure equality, justice, unity, integrity and well-being.
- 4) Observance and implementation of orders from Higher Authority from time to time.
- 5) Transparency in every sphere.



  
Principal  
Sonamukhi College  
Sonamukhi, Bankura

# Various committees to monitor the activities

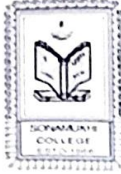


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## 169 মিটিং রেজল্যুশন বই MEETING RESOLUTION BOOK

Sl. No.	Committee	Members	Designation	Remark
Governing Body & Revised all Sub-Committees of Sonamukhi College, Bankura - 722207, WB				
1	Governing Body	i) Sri Surojit Mukherjee, Ex-Chairman ii) Dr. Bappaditya Mandal iii) Dr. Nityananda Patra, K.A. Mahavidyalaya iv) Dr. Joymalha Ghosh, District Hospital v) Udaychandra Saha, Indas Mahavidyalaya vi) Suchitra Mukherjee, Jamini Roy College vii) Arpan Bhattacharya, Ramnaranda College viii) Dr. Ratul Saha ix) Dr. Dipak Kr. Hens x) Manas Kumar Ganguli xi) Ansur R. Mandal xii) Students' representative (G.S.)	Sonamukhi Municipality Principal Physician Asst. Prof. of Chemistry Asso. Professor of Pol. Sc. Asst. Prof. of Pol. Sc. Asst. Prof. of Economics Assistant Prof of Botany Librarian LDC & Acct. in charge From Students' Election	President, G. B Secretary, G. B Rep. of WBSCH Govt. Nominee Govt. Nominee BKU Nominee BKU Nominee Teachers' Representative Teachers' Representative Teachers' Representative NTS Representative As per Govt Notification
2	Finance Sub-committee	i) Dr. Bappaditya Mandal ii) Dr. Nityananda Patra, Principal iii) Dr. Ratul Saha iv) Dr. Dipak Kr. Hens v) Manas Kumar Ganguli vi) Ansur R. Mandal viii) Students' representative (G.S.)	Principal K. A. Mahavidyalaya Asst. Prof of Economics Assistant Prof of Botany Librarian LDC & Acct. in Charge	Chairperson Rep. of WBSCH Teachers' Rep. & Representative Teachers' Represent. Teachers' Represent. NTS Rep. when available
3	Planning & Development Board	i) Dr. Bappaditya Mandal ii) Suchitra Mukherjee, Asso. Prof. iii) Dr. Swapan Kumar Samanta iv) Indrajit Das v) Dr. Subir Kumar Chowdhury vi) Jayanta Dutta vii) SK Molnuol Hossain viii) Dr. Saikat Dalu ix) Dr. Inanajal Chanda x) Manas Kumar Ganguli xi) Jaydeep Singha xii) Mahan Chandra Dutta xiii) Ansur R. Mandal	Principal Jamini Roy College Asso. Prof of Commerce Asst. Prof of Pol. Sc. Asst. Prof of Commerce Asso. Prof. of Commerce Assistant Prof of Bengali Assistant Prof of Physics Asst. Prof of Chemistry Librarian Asst. Prof of Philosophy T. Post & H.C in Charge LDC & Acct. in charge	Chairperson BKU Nominee when available Chairperson BKU Nominee when available when available when available when available when available
4	Internal Complaint Cell as per Vishakha guidelines on sexual harassment	i) Dr. Bappaditya Mandal ii) Subhasree Majumdar iii) Saikat Aich, Director Women's Dev. Org. iv) Dr. Sumana Sanyal v) Dr. Kuntal Mukherjee vi) SK Molnuol Hossain vii) Ashok Dhani viii) Kunti Datta ix) Boni Roy x) Students' female representative xi) Students' female representative xii) Students' female representative	Principal Assistant Prof of Zoology Gen. Secretary Assistant Prof of Bengali Asst. Prof of Economics Assistant Prof of Bengali SACT-II in Philosophy Sweeper Library Attendant	Chairperson NGO representation Email: vishkhasonamukhiol@gmail.com when available when available when available
5	Anti Ragging Sub-Committee & Squad	i) Dr. Bappaditya Mandal ii) Dr. Dipak Kr. Hens iii) Dr. Subir Kumar Chowdhury iv) Siddhanta Hossain v) Subhasree Majumdar vi) Asim Samantari vii) Lakshmi Mandal viii) Sitabati Bhattacharya ix) Students' Representative (G.S.)	Principal Assistant Prof of Botany Asst. Prof of Commerce Asst. Prof of English Assistant Prof of Zoology Asst. Prof of Commerce Lab. Attendant of Zoology Lab. Attendant Chemistry	Chairperson when available when available when available

Sl. No. 4 ICC as per Vishakha guidelines on sexual harassment  
 Sl. No. 5 Anti-ragging Sub-committee and squad



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## MEETING RESOLUTION BOOK

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Governing Body & all Sub-Committees of Sonamukhi College, Bankura-722207, WB India-2021-22  
G.B. Meeting on: 18th Sept 2021 (at a place after modification)

Sl.	Committee	Members	Designation	Remark
11	Routine Sub-Committee	i) Dr Bappaditya Mandal	Principal	Chairperson
		ii) Secretary, T.C.		Convenor
		iii) Sk Moinul Hoque	Assistant Prof of Bengali	
		iv) Dr Swapan Kumar Samanta	Asso. Prof. of Commerce	
		v) Indrajit Das	Asso. Professor of Pol. Sc.	
		vi) Dr Parthasarathi De	Associate Prof. of Botany	
		vii) Subhendu Ruidas	Asst. Prof of Mathematics	
		viii) Jaydeep Singha	Asst. Prof of Philosophy	
		ix) Rajesh Kr Dikshit	Asst. Prof of Commerce	
		x) G.S. (Must for students' matter)		
12	Library Sub-Committee	i) Dr Bappaditya Mandal	Principal	Chairperson
		ii) Manas Kumar Ganguli	Librarian	Convenor
		iii) Dr Subir Kumar Chowdhury	Asst. Prof. of Commerce	
		iv) Dr Ratul Saha	Asst Prof of Economics	
		v) Sudhamoyee Kumar	Asst Prof of Philosophy	
		vi) Jaydeep Singha	Asst Prof of Philosophy	
		vii) Susovan Mondal	Asst Prof of Zoology	
		viii) Supriya Saha	Asst Prof of English	
		ix) Asim Samajpati	Asst Prof of Commerce	
		x) Dr Sadhan Kumar roy	Asst Prof of Chemistry	
		xi) Ayananta Lohar	LDC	
		xii) Mrityunjay Mukherjee	Library Clerk in Charge	
		xiii) Students' Representative		
13	Grievance redressal Cell	i) Dr Bappaditya Mandal	Principal	Chairperson
		ii) Dr Dipak Kr Hens	Assistant Prof of Botany	
		iii) Dr Subir Kumar Chowdhury	Asst Prof of Commerce	Convenor
		iv) Dr Sadhan Kr Patra	Assistant Prof of Sanskrit	
		v) Subhasree Majumdar	Assistant Prof of Zoology	
		vi) Ashis Pandit	Asst Prof of Geography	
		vii) Bidisha Basu	Assistant Prof of Bengali	
		viii) Mrinmoy Sarkar	SACT-I - Bengali	
		ix) Mohan Chandra Dutta	Typist & HC in Charge	
		x) Kuntal Datta	NTS	
		xi) G.S. (Must for students' matter)		
		14	Central Purchase Committee	i) Dr Bappaditya Mandal
ii) Dr Subir Kr. Chowdhury	Asst. Prof of Commerce			
iii) Sk Moinul Hoque	Asst. Prof of Bengali			
iv) Subhasree Majumdar	Asst. Prof of Zoology			
v) Subhendu Ruidas	Asst. Prof of Mathematics			
vi) Manas Kumar Ganguli	Librarian			Convenor
vii) Anupam Mandal	Asst. Prof of Sanskrit			
viii) Ashis Pandit	Asst. Prof of Geography			
ix) Ramprasad Kanrar	Asst. Prof of Philosophy			
x) Sahajjan Zamadar	Asst. Prof of History			
xi) Rajesh Kr Dikshit	Asst. Prof of Commerce			
xii) Mohan Chandra Dutta	Typist & HC in Charge			
xiii) Anisur R. Mandal	LDC & Acct. in charge			
xiv) Ayananta Lohar	LDC			
15	Discipline & Healthy atmosphere maintenance cell	i) Dr Bappaditya Mandal	Principal	Chairperson
		ii) Sk Moinul Hoque	Assistant Prof of Bengali	
		iii) Dr Dipak Kr Hens	Asst Prof of Botany	Convenor
		iv) Ashis Pandit	Asst Prof of Geography	
		v) Subhasree Majumdar (NSS)	Assistant Prof of Zoology	
		vi) Asim Samajpati	Asst Prof of Commerce	
		vii) Padmalochan Hansda	Assistant Prof of English	
		viii) Bidisha Basu	Assistant Prof of Bengali	
		ix) Sallik Bhui (NCC)	SACT-II in English	
		x) Mohan Chandra Dutta	Typist & HC in Charge	
		xi) G.S. Students' Union/Council		When available

18/09/21

18/09/21

Attested

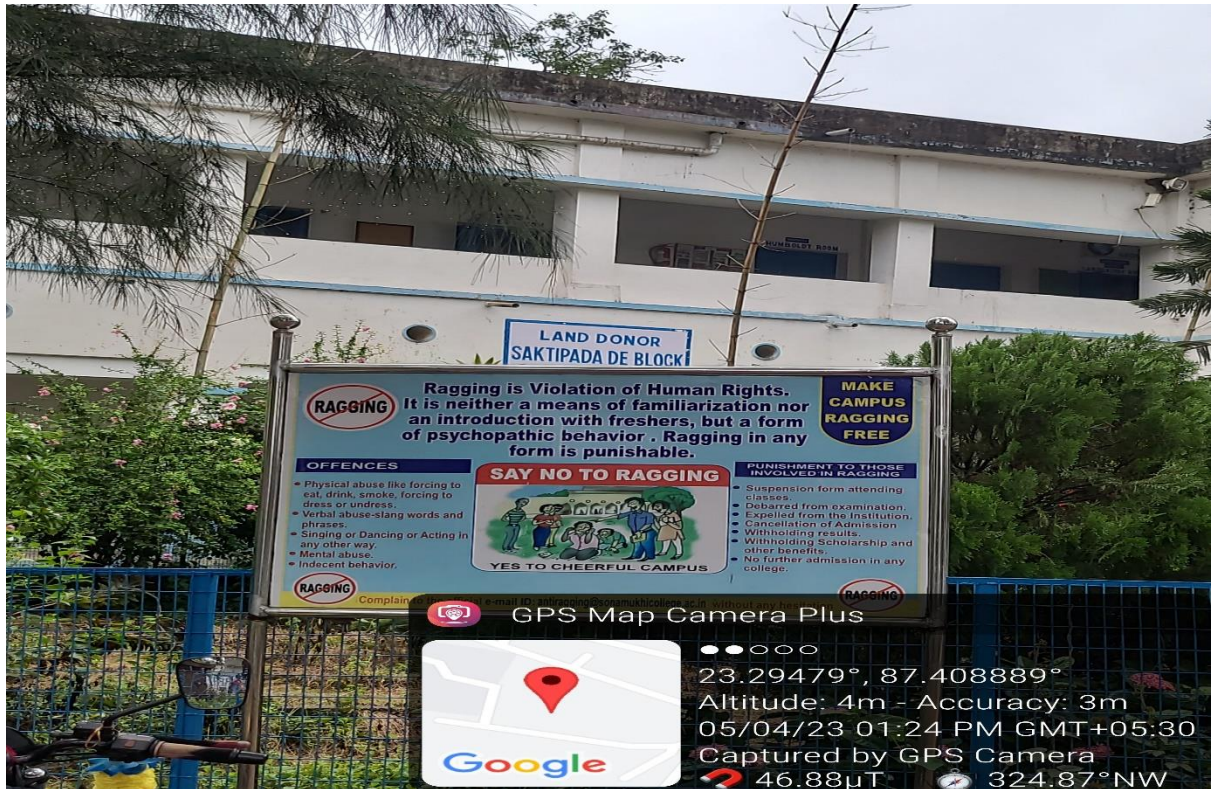
Principal

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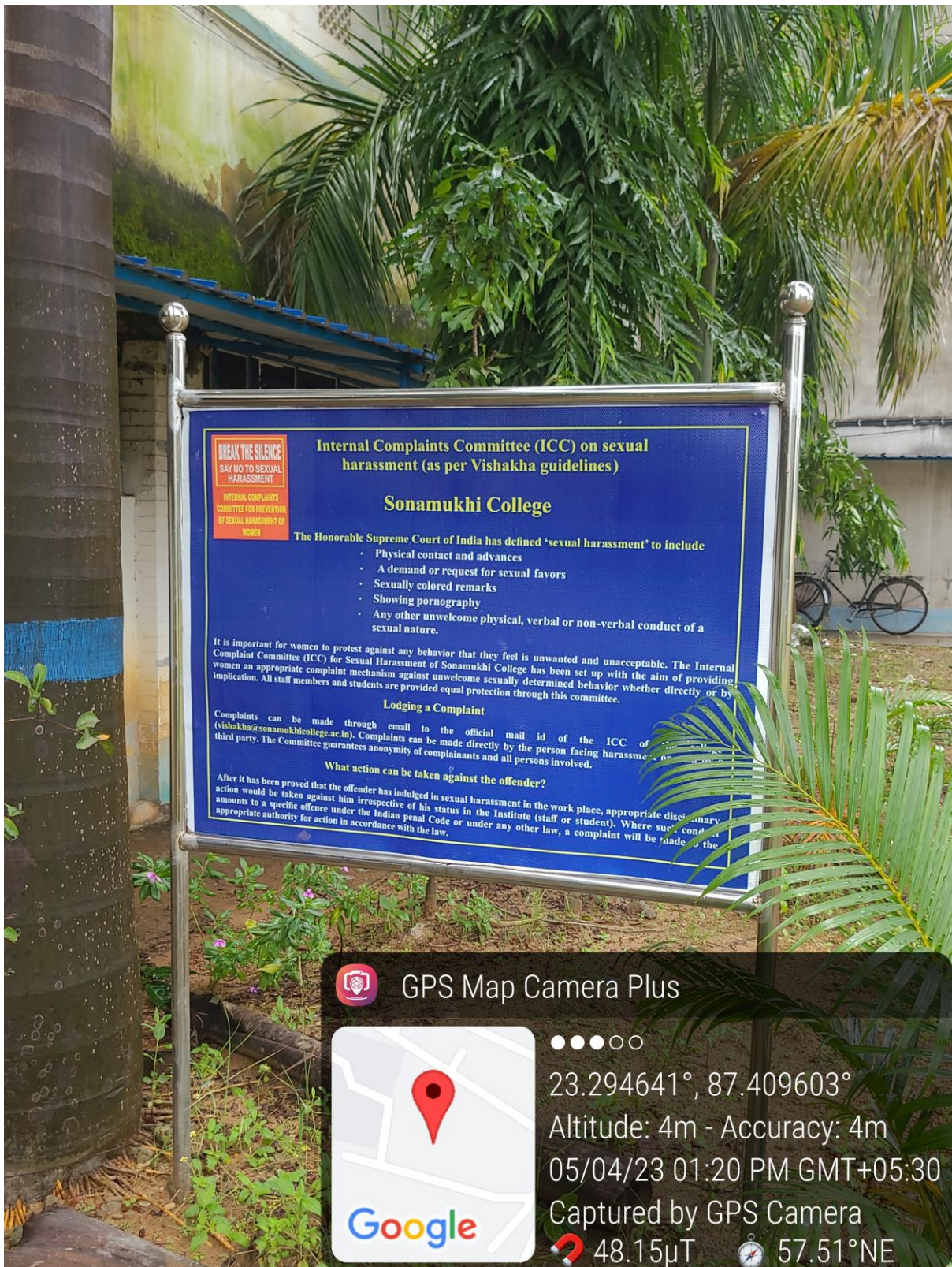
Sl. No. 13 Grievance redressal cell

Sl. No. 15 Discipline and healthy atmosphere maintenance cell

**Banners for awareness of all the stakeholders to maintain code of conduct**  
**Banners on Anti-ragging**

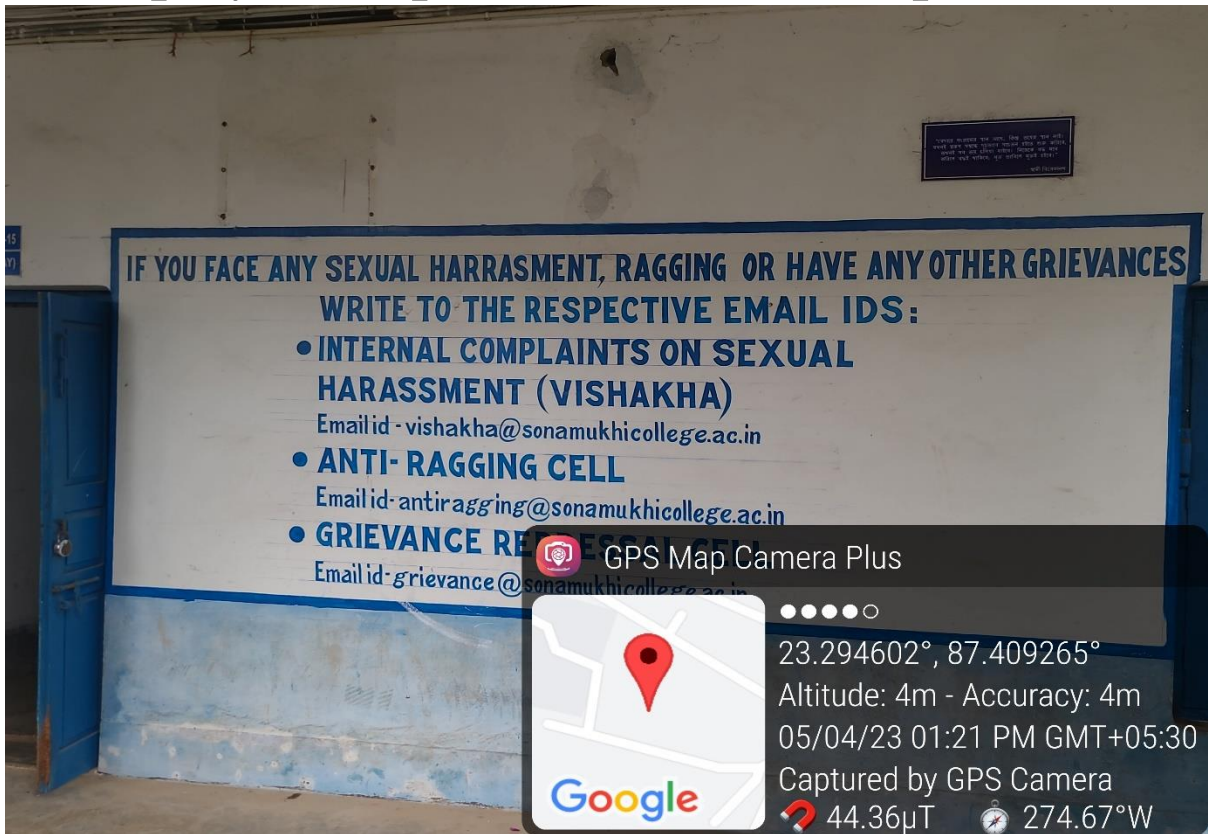


# Banners on Sexual-Harassment and role of ICC





# Display of helpline mails and complain box



# Display of Motivational Thoughts

