



Communication :: info@sonamukhicollege.ac.in
Students' Gateway :: students@sonamukhicollege.ac.in
Call # +91-3244-275251

www.sonamukhicollege.ac.in

SONAMUKHI COLLEGE

23°17'41.2"N 87°24'32.9"E
P.O. & P.S. - Sonamukhi, Dist.-Bankura,
West Bengal, India -722 207

NAAC:B+ 2022
AISHE : C-44762

6. Governance, Leadership, and Management

6.3: Faculty Empowerment Strategies

6.3.5

Institutions Performance Appraisal System for teaching and non- teaching staff

Link of Academic Audit Report

Link of Academic Audit Report 2022 – 2023:

https://sonamukhicollege.ac.in/academic_audit.php

Feedback Analysis of Teachers and Administration

Link of online feedback system:

https://sonamukhicollege.ac.in/feedback_analysis.php

https://docs.google.com/forms/d/e/1FAIpQLScW5BqbxKF1kcAliX_yCTEC2HGIFY1ralo4MxcZyQScB0WI0w/viewform

Sample CAS format for performance Based Appraisal System:



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Ref. No. :202304121230/SC/5/Fix(8 TS)

Dated : 12/04/2023

To
The Director of Public Instruction (UGC),
Education Directorate, Govt. of West Bengal,
Bikash Bhavan, Salt Lake, 9th Floor,
Kolkata – 700 091.

Sub : Submission of PBAS and related documents for Promotional Pay Fixation under CAS of eight (08) Teachers of our College vide Memo No. 920-Edn(CS) dated 31.12.2012, 922-Edn(CS) dated 14.11.2014, 951-Edn(CS) dated 06.10.2015, 1373-Edn(CS)/5P-52/98 dated 07.12.2017


Sir,

I am submitting herewith the necessary papers/documents and relevant G.B.Resolution for Promotional Pay Fixation under CAS of the following eight (08) Teachers of Sonamukhi College.

Please do the needful and oblige.

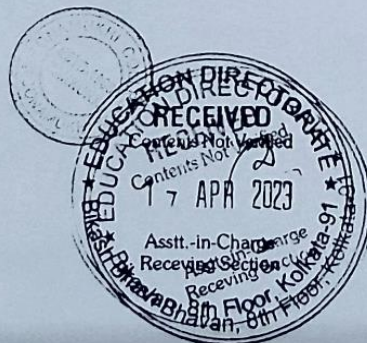
Thanking you,

Yours faithfully,


Principal,
Sonamukhi College.

Principal
Sonamukhi College
Sonamukhi, Bankura

12/04/23



STATEMENT OF LEAVE AND CLASSES
Attendance & Classes Taken by the Teachers of the Govt. / Govt. aided Colleges
(YEAR-WISE)

Dr. SumanaSanyal														
Bengali														
Sonamukhi College														
Name	Department	College	Year	No. of days college open*	No. of days attended college**	LEAVE TAKEN						ACADEMIC AUDIT		Remarks
						CL	EL	ML	CCL &/ EOL	OD	Total	Allotted classes	Classes taken	
2011-12			204	158	14	15	14	00	00	03	46	288	260	90.27%
2012-13			217	171	14	28	02	00	02	02	46	305	284	93.11%
2013-14			221	190	14	14	00	00	03	03	31	325	296	91.07%
2014-15			241	195	14	26	02	00	04	04	46	310	286	92.25%
2015-16			227	182	14	28	00	00	03	03	45	320	298	93.12%
Total			1110	896	70	111	18	00	15	15	214	1548	1424	91.99%

*Summer Recess 25 Days (2010-11 session)
*Summer Recess& Assembly election 41 Days (2011-12 sessions)
*Summer Recess 28 Days (2012-13 session)
**No of days attended in college include P Day

[Signature]
Signature of the Incumbent

[Signature]
Co-ordinator I, Q.A.C.
SONAMUKHI COLLEGE
SONAMUKHI, BANKURA

Signature of Member Secretary, IQAC with seal
Co-ordinator I, Q.A.C.
SONAMUKHI, BANKURA

[Signature]
Principal
Sonamukhi College
Sonamukhi, Bankura

Signature of Principal/TIC
Principal
Sonamukhi College
Sonamukhi, Bankura

Part C: For use of the Screening/ Selection Committee

Name of the College: **SONAMUKHI COLLEGE**

Date of the Meeting: **26-12-2020**

Venue: *Sonamukhi College*

Name of the Incumbent: **Dr. Sumana Sanyal**

Present designation: **Assistant Professor (Stage II) in Bengali**

Date of joining: **25.07.2005**

Date of award of **Ph.D./ M. Phil. : 21.11.2014**

Scale of Pay: **15600-39100/-** with AGP of 6000 / **7000** / 8000

Designation after promotion: **Assistant Professor (Stage 1 / Stage 2 /Stage 3)/Associate Professor (Stage**

) Scale of Pay: **15600-39100/-** or **37400-67000/-** with AGP of 7000 / **8000** / 9000


Date of effect: **23.01.2019**

Core for Interview (for Stage 3 to Stage 4) [F.M. 20]: **NA**

The Screening/Selection Committee has considered the proposal for promotion under CAS in respect of the incumbent mentioned above from the post of **Assistant Professor (Stage 1/ Stage 2/ Stage 3)** to the post of **Assistant Professor (Stage 2/ Stage 3) / Associate Professor (Stage 4)**. As the incumbent has fulfilled all conditions as laid down in G.O. No. 920-Edn (CS) dated 31.12.2012, 922-Edn (CS) dated 14.11.2014, 951-Edn (CS) dated 06.10.2015 and 1373-Edn (CS) dated 07.12.2017 for promotion under CAS, the Committee recommends that the incumbent be promoted to the post of **Assistant Professor (Stage 2/ Stage 3) /Associate Professor (Stage 4)** with AGP of 7000 / **8000** / 9000 with effect from **23.01.2019**.

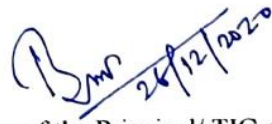
The Committee further recommends that the post held by the incumbent be upgraded to the post of **Assistant Professor (Stage 2/ Stage 3) /Associate Professor (Stage 4)** with AGP of 7000 / **8000** / 9000 with effect from **23.01.2019** and the same would be reverted to the post of Assistant Professor (Stage 2) as soon as it would fall vacant for any reason whatsoever.

Necessary particulars with all relevant documents be sent to the Government for approval.


Signature of the Expert with
Date and Seal
(Nominated by the VC of the affiliating University)

Signature of the Expert with
Date and Seal
(Nominated by the VC of the affiliating University)


Dr. B. C. Paul
Professor
Department of Bengali
Bankura University
26.12.2020
Signature of Govt. Nominee with
Date and Seal
(Nominated by the DPI, West Bengal)
DIPANKAR SEN, WBES
Joint Director of Public Instruction
Education Directorate
Government of West Bengal
Bikash Bhavan, Kolkata-700 091


Signature of the Principal/ TIC of
the College with Date and Seal

Principal
Sonamukhi College
Sonamukhi, Bankura

Sample of Self-Appraisal System:

SELF APPRAISAL DIARY

NAME : *Dr. Sadhan Kumar Roy*

DESIGNATION : *Assistant Professor*

DEPARTMENT : *Chemistry*

YEAR : *July-2022 to June-2023*



SONAMUKHI COLLEGE

P.O.- Sonamukhi, Dt.- Bankura, PIN - 722207

Month : July - 2022

Day and Date	Classes Allotted	Classes Taken	Other Activities	Remarks
pm 1/7/22	—	—	Holiday	Rath Yatra
Sat 2/7/22	—	—	—	S.S. Day
Sun 3/7/22	—	—	—	Sunday
Mon 4/7/22	—	—	University exam continued	NAAC Related work
Tue 5/7/22	—	—	"	"
Wed 6/7/22	—	—	University exam + Answerscripts evaluation	

Any other comment :

Sadhan Kumar Roy
Signature of the Teacher


[Signature]
Principal
Signature of the Principal
P.O.-Sonamukhi, Bankura

Month : June-23

Day and Date	Classes Allotted	Classes Taken	Other Activities	Remarks
Mon 5/6/23	—	—		
To 24/6/23			Summer activity, online classes and activity	study leave
Mon 26/6/23	—	—	Exam duty Sem-VI	(11-1 pm)
Tue 27/6/23	—	—	Departmental records prep. AMTS meeting	
wed 28/6/23	—	—	Seminar related work	—
Thu 29/6/23	—	—	—	Holiday
Fri 30/6/23	—	—	—	Holiday

Any other comment : Sem-VI Final sem exam started 26/6/23 will be contd. upto 22/7/23.

Sadhen Kumar Roy
Signature of the Teacher


Signature of the Principal
Principal
Sonamukhi College
P.O.-Sonamukhi, Dt.-Bankura