

5.1.5

**The Institution has a
Transparent Mechanism for
Timely Redressal of Student
Grievances Including Sexual
Harassment and Ragging
Case**



Compliance Report on Grievance Redressal Cell for the period 2022-23

As suggested by UGC, New Delhi, College established a Grievance Redressal Cell and it has been running effectively for redressal of grievances regarding transparency in admission, prevention of unfair practices, facilities to students and staff etc. Cell's function is to look into the lodged complaints and to take steps/initiatives for redressal by forwarding respective section for immediate action, giving priority of gravity of grievance. Anyone or jointly with a legal grievance may communicate with the departmental staff or convenor or principal physically. Otherwise he/she/they may put the complaint at the complaint box (available at the entrance of the old main building and at central library premises) in writing form or may register complaint through concerned e-mail.

Objective of our college grievance redressal cell is to develop a responsive and accountable attitude in academic and non-academic field both among all stakeholders in order to maintain a harmonious prospective atmosphere for the betterment of society as a whole.

To resolve the raised grievances, separate committees - Anti Ragging Sub-committee and Squad and Internal Complain Cell (ICC) as per Visaka guidelines and Sexual Harassment to solve the relevant issue(s) beyond the normal grievances stated in UGC (Redress of Grievance of Students) Regulation 2019.

Status of the report in accordance with the stated regulation 2019 –

- Admission procedure during the period 2022-23 was done on fully online mode and all financial transactions were made over online platform following the matters (fees, reservation etc.) stated in prospectus available in the college website.
- Students show their original documents to match the information put in the application form after provisional admission. So there is no question of withhold or refusal to return of students' original documents.
- A student of history programme, Arpita Gayen participated in a debate competition on 18th January 2023, conducted by Chief Electoral Office, Kolkata, West Bengal in connection with celebration of National Voters Day, 2023 and won with 1st rank in the State Level Competition and consequently college rewarded her Rs. 10,000/- (ten thousand only) by cheque with glorious congratulation as per announcement earlier.
- College have no power to settle any end semester examination relating to 3 years degree course. Such type of examinations is settled by the affiliating university.







College conducts departmentally only on campus written test and home assignment to judge the assessment of students' progress in due time.

- e) Those who are provisionally admitted in 1st semester initially and cancelled the admission in due time, the option to get the refund is available if the candidate(s) follow and complete the process in this respect. During the period 2022-23, no candidate appeal obeying the rules in due time.
- f) Status of grievances during this year in accordance with the amenities, promised or required to be provided -

Subject of Grievances	Date of putting grievance	Date of Meeting held	Redressal Status (in short)
To consider the admission fees of 3 rd and 5 th semester students	18/08/22 & 27/08/22	30/08/22	College Management did not feel to reconsidered the admission fees
Falling to complete the Enrolment Procedure of 3 rd & 5 th semester students	26/11/22 to 01/12/22	01/12/22	Actually it was a fault from students end. But, further steps were taken and finally students were able to sit the coming end semester examination.
Issue relating to drinking water of Monohor Aich Block	10/05/23	11/05/23	Students didn't know that the authority had already informed and further steps already started and consequently solved shortly.
Canteen facilities related issue	23/05/23	23/05/23	No such major problem was canteen. After completion of routine checking of electric related issues, canteen revert back her earlier gesture.


Convenor, Grievance Redressal Cell


Principal
Principal
Sonamukhi College
Sonamukhi, Bankura



ANTI-RAGGING SUB-COMMITTEE AND SQUAD ACTIVITIES FOR THE PERIOD 2022-23

In accordance with directives from the UGC and the Supreme Court of India, the anti-ragging committee is established to stop ragging and implement anti-ragging measures.

Action taken by the committee: -

The following penalties are meted out to persons found guilty of engaging in ragging, whether directly or indirectly, depending on the type and severity of the offence as determined by the Anti-Ragging Committee and Squad:

1. Suspension from attending classes and academic privileges.
2. Withholding/withdrawing scholarship/fellowship and other benefits.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding results.
5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
6. Cancellation of admission.

Date of meeting	Agenda	Resolution
27/01/2023	<ol style="list-style-type: none">1. Periodic review of the college atmosphere2. Miscellaneous	<ol style="list-style-type: none">1. Through notice, students will be instructed to keep the environment friendly by getting along well with the newcomer.2. Freshly printed placards and flex boards will be made.3. At odd hours, committee members will maintain a watchful eye on everything on the college premises, including the classrooms.4. The situation will be reviewed on a regular basis, and appropriate action will be taken in accordance with laws and regulations.
02/05/2023	<ol style="list-style-type: none">1. Organizing a seminar on "anticorruption and ethical issues in the	<ol style="list-style-type: none">1. A conference is scheduled for May 18, 2023, in association with the



	<p>perspective of today's youth"</p> <p>2. Miscellaneous</p>	<p>VISHAKHA Cell, IQAC, and the Anticorruption Foundation of India.</p> <p>2. The resource persons will be Mr. Muktinath Das from the Anticorruption Foundation of India and Advocate Ankita Ghosh.</p>
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SEMINAR ON AWARENESS ON ANTI CORRUPTION AND ETHICAL ISSUES IN THE PERSPECTIVE OF TODAY'S YOUTH

Date- 18th May, 2023

About the seminar- The program's resource person were Ankita Ghosh, an advocate, and Mr. Muktinath Das of the Anticorruption Foundation of India. In all, about fifty students attended the session. The legislation pertaining to sexual harassment and anti-corruption viewpoints were added to them. Every participant swore an oath to oppose corruption.





SONAMUKHI COLLEGE



ONE DAY SEMINAR ON

"AWARENESS ON ANTI CORRUPTION AND ETHICAL ISSUES IN THE PERSPECTIVE OF TODAY'S YOUTH"

ON 18TH MAY, 2023

VENUE - SEMINAR HALL (F2), TIME - 11.30 AM

Organized by - ICC on Sexual Harassment (Vishakha Cell) in collaboration with Anti ragging Cell, NSS, NCC and IQAC of Sonamukhi College & Anti Corruption Foundation of India

Resource persons

Mr. M. N. Das, State General Secretary,
Anti Corruption Foundation of India,
West Bengal, India.

&

Advocate Ankita Ghosh, Bankura District
and Sessions Judges Court, Bankura,
West Bengal, India.



Members of Organizing Committee

Dr. Bappaditya Mandal (Chief patron), Principal,
Sonamukhi College.

Convener- Dr. Subhasree Majumdar, Assistant Professor
in Zoology & Convener of ICC (Vishakha Cell).

Organizing Secretary- Sri Padmalochan Hanota, Assistant
Professor in English & Convener of Anti-ragging Cell.

Members- Dr. Sumana Sanyal, Sk. Moinal Hoque, Sri Ashok Dhani,
Sri Prashanta Khan, Smt. Kunti Deme, Smt. Boni Roy





Sonamukhi, West Bengal, India
 7CV5+WM6, Sonamukhi, West Bengal 722207, India
 Lat 23.294912°
 Long 87.409155°
 18/05/23 12:46 PM GMT +05:30

GPS Map Camera



Sonamukhi, West Bengal, India
 Sonamukhi Shyambazar Guinpara, 7CV5+WJF, Sonamukhi, West Bengal
 722207, India
 Lat 23.294903°
 Long 87.408905°
 26/08/23 11:47 AM GMT +05:30

GPS Map Camera

Padmalochan Hawsda
 Convener

Anti-Ragging Sub-committee and Squad

Bm
 Principal

Principal
 Sonamukhi College
 Sonamukhi, Bankura

Sonamukhi College

ICC ON SEXUAL HARASSMENT (VISHAKHA CELL)

ACTIVITIES 2022-23

Date of meeting	Agenda	Resolution
20/01/2023	<ol style="list-style-type: none">1. Discussion on the working principle of the committee as per UGC guidelines2. Assigning student counsellor3. Miscellaneous	<ol style="list-style-type: none">1. Student prospectus will be used as a handbook to provide information to the students on the maintenance of safe and secure ambience within campus2. Mr. Prashanta Khan from BSW department will act as the professional student counsellor3. On the occasion of international women's day, a hands-on training programme to be organized for women of self-help groups on "Preparation of hermal and eco-friendly abir"4. In place of Dr. Kuheli Mukhopadhyay, the name of Mr. Prashanta Khan is suggested as new member.
02/05/2023	<ol style="list-style-type: none">1. Organizing a seminar on "anticorruption and ethical issues in the perspective of today's youth"2. Miscellaneous	<ol style="list-style-type: none">1. On 18th May, 2023, a seminar will be organized in collaboration with anticorruption foundation of India, IQAC and Anti-ragging cell.2. Mr. Muktinath Das, from anticorruption foundation of India, and Advocate Ankita Ghosh will act as the resource person.

Subhasree Majumdar
Convenor
L.C.C. (Vishakha Cell)
Sonamukhi College
P.O.- Sonamukhi, Dt. Bankura



B.M.
Principal
Sonamukhi College
P.O.- Sonamukhi, Dt.-Bankura

ONE DAY HANDS ON TRAINING PROGRAMME
ON
'PREPARATION OF ECO-FRIENDLY HERBAL ABIR'
INVOLVING WOMEN OF SELF-HELP GROUPS

Resource person- Dr. Subrata Raha, Professor, Dept. Of Botany, SKBU, Purulia, W.B

Outcome: 31 women from ten Self Help Group (SHE) of Kochdihii gram panchayat were actively participated and involved in hands on training program. They were benefited from this program and mostly eager to prepare eco-friendly herbal abir using natural colours. Hopeful that they wil motivate others to prepare and use herbal abir for green environment.



Sonamukhi College

Sonamukhi, Dist- Bankura, West Bengal





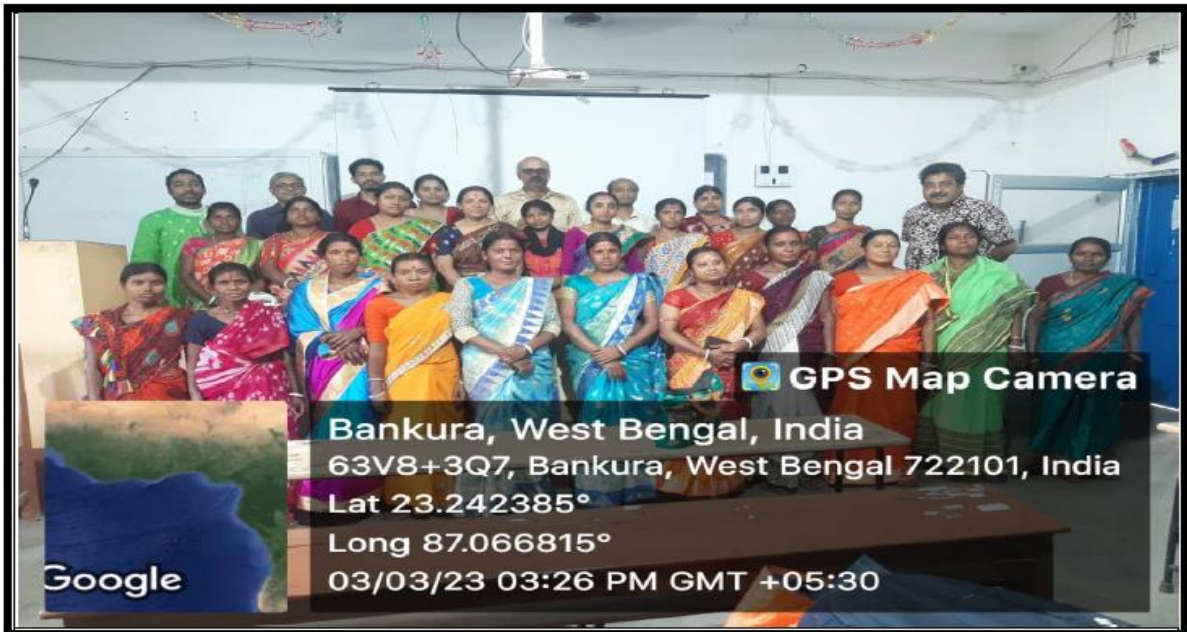
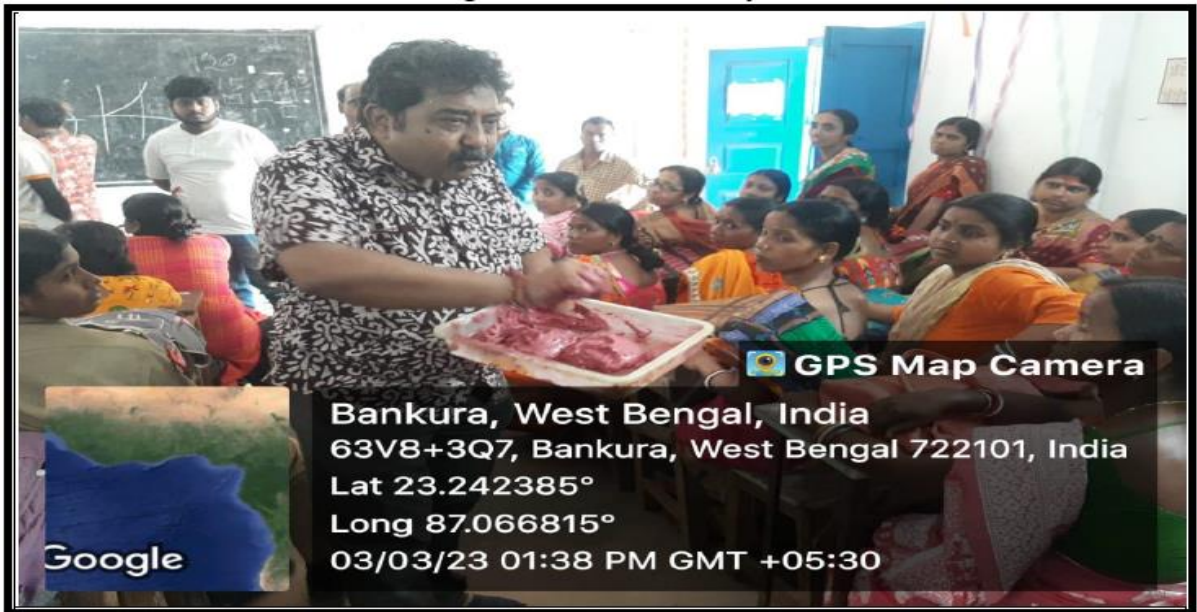
**Hands on Training Programme on
Preparation of Eco-friendly
Herbal Abir**

Organized by
Department of Botany
In collaboration with Eco-club and ICC (Vishakha Cell)
Date- 03-03-2023 Time- 11am onwards
Venue - Seminar Hall & Dept. of Botany of Sonamukhi College

Madam/ Sir,
We are going to organize a hands on training programme on the preparation of 'Herbal Abir' on 3rd March, 2023. Students and self-help group members of Kochdihii panchayat will participate in this programme. You are cordially invited to join. - Organizing Team

Link for registration-
<https://forms.gle/bkcYu3R20Ufs5k6AA>
Registration. Fee- 60/- only, to be paid on the day of the programme

Resource person- Dr. Subrata Raha, Professor, Dept. Of Botany, SKBU, Purulia, W.B
Organizing team
President- Dr. Bappaditya Mandal (Principal, Sonamukhi College)
Joint Convenor- Dr. Partha Sarathi De (Associate Prof. in Botany) & Dr. Subhasree Majumdar (Assistant Prof. in Zoology, Convenor ICC)
Joint secretary- Dr. Dipak Kumar Hens (Assistant Prof. in Botany) & Sri Asim Samajpati (Assistant Prof. in Commerce, Convenor Eco-club)



SONAMUKHI COLLEGE					
Department of Botany					
Attendance of Members of Self Help Group					
Hands on training Programme on preparation of Eco-friendly Herbal Abir					
Date - 03/03/2323					
Sl. NO.	Name	Designation	Name of Group	Mob. No.	Signature
1	Sonali Mondal	Cabiar	Pathamomosa Tili pura, Natole	0476213814	S. Mondal
2	Sikha Mohanta	Natni	Koljani-Pur Anandika	620 77721- 64	S. Mohanta
3	Priganka Choudhury	Natni	Kochili Majra Amada	8617688743	P. Choudhury
4	Bisapani Kunda	Natole	Pethusa Shanki	9673062817	B. Kunda
5	Samita Mondal	Natole	Patha 2 moso Tilatazarnkhile	9635074281	N. Mondal
6	Purnima Majumdar	Natni	churamomipuz Majine S.G.SY	9932600 224	P. Majumdar
7	Shoba Banerjee	Natni	Musibokumka S.G.SY	9648003994	S. Banerjee
8	Rima Lakshar	Natni	Patha 2 moso Tilatazarnkhile	8018115671	R. Lakshar
9	PUSPA ROY	Natole	Kalyan PWC Moline s.g.s	62944637 83	P. Roy
10	Mital Roy	Natole	Kalyan PWC Monalisa s.g.s	53828720 64	M. Roy
11	Santi Pal	Natole	Patha 2 moso Tilatazarnkhile	9679985 7363	S. Pal
12	ଅମୃତା ଚନ୍ଦ୍ର	ଗଣି	ସମ୍ବଲପୁର ସମ୍ବଲପୁର	99773108	ଅମୃତା ଚନ୍ଦ୍ର
13	ସେନାଳୟ	କୋଚି	ନାଗରୀ	11	ସେନାଳୟ
14	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ	7384750 513	ସୁମିତ୍ରା ଚନ୍ଦ୍ର
15	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ	8116620055	ସୁମିତ୍ରା ଚନ୍ଦ୍ର
16	ନରାଜନ ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ	867009 3327	ନରାଜନ ଚନ୍ଦ୍ର
17	ମାତୃତୀ ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ	8145032665	ମାତୃତୀ ଚନ୍ଦ୍ର
18	ତମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ	87480355 00	ତମିତ୍ରା ଚନ୍ଦ୍ର
19	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ	11	ସୁମିତ୍ରା ଚନ୍ଦ୍ର
20	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ	11	ସୁମିତ୍ରା ଚନ୍ଦ୍ର

Signature of Resource Person
Prof. (Dr.) Subrata Raha
H.O.D., Department of Botany
Siksha-Karika University

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SONAMUKHI COLLEGE					
Department of Botany					
Attendance of Members of Self Help Group					
Hands on training Programme on preparation of Eco-friendly Herbal Abir					
Date - 03/03/2323					
21	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	S.G.SY		କୋଚି
22	ସେନାଳୟ	କୋଚି	ନାଗରୀ		କୋଚି
23	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ		ନାଗରୀ
24	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ		କୋଚି
25	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ		କୋଚି
26	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ	964885059	କୋଚି
27	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ		କୋଚି
28	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ		କୋଚି
29	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ	993255000	କୋଚି
30	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ		କୋଚି
31	ସୁମିତ୍ରା ଚନ୍ଦ୍ର	କୋଚି	ନାଗରୀ	629695573	କୋଚି
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Signature of Resource Person
Prof. (Dr.) Subrata Raha
H.O.D., Department of Botany
Siksha-Karika University

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CELEBRATION OF INTERNATIONAL WOMEN'S DAY

Date- 08/03/2023

Celebrated on 09/03/2023

The ICC celebrated International Women's Day involving students of the college. Respected Principal sir, Acting Head Clerk and Librarian were there as the invited guests. The event involved 30 students to whom the importance of the day was told. Principal Sir declared special economic assistance from college to the girl student securing highest marks during a session and liking to go for higher education.



SEMINAR ON AWARENESS ON ANTI CORRUPTION AND ETHICAL ISSUES IN THE PERSPECTIVE OF TODAY'S YOUTH

Date- 18th May, 2023

About the seminar- Mr. Muktinath Das from Anticorruption foundation of India and advocate Ankita Ghosh acted as the resource persons for the programme. About 50 students took part in the seminar. They were enriched with the laws on sexual harassment as well as on the anti-corruption perspectives. All the participants took oath on anti-corruption.



SONAMUKHI COLLEGE



ONE DAY SEMINAR ON

“AWARENESS ON ANTI CORRUPTION AND ETHICAL ISSUES IN THE PERSPECTIVE OF TODAY'S YOUTH”
ON 18TH MAY, 2023
VENUE - SEMINAR HALL (F2), TIME - 11.30 AM

*Organized by - ICC on Sexual Harassment (Vishakha Cell)
in collaboration with Anti ragging Cell, NSS, NCC and
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Members of Organizing Committee
Dr. Bappaditya Mandal (Chief patron), Principal,
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Convenor- Dr. Subhasree Majumdar, Assistant Professor
in Zoology & Convenor of ICC (Vishakha Cell).
Organizing Secretary- Sri Padmalochan Hansda, Assistant
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Members- Dr. Sumana Sanyal, Sk. Moinul Hoque, Sri Ashok Dhani,
Sri Prashanta Khan, Smt. Kunti Dome, Smt. Boni Roy

